

Study program description

Name of university:	Trnava university in Trnava
Seat of the university:	Hornopotočná 23, 918 43 Trnava
Higher education institution identification number:	318 25 249
Faculty name:	Faculty of Health Sciences and Social Work (FHSaSW)
Seat of the Faculty:	University square 1, 918 43 Trnava

Higher education authority for the approval of the study programme:	Council for internal evaluation of the quality of HEI education
Date of approval of the study programme or modification of the study programme:	
Date of last change in the description of the study programme:	
Reference to the results of the last periodic evaluation of the study programme by the higher education	
Reference to the evaluation report on the application for accreditation of the study programme pursuant to § 30 of Act No. 269/2018 Z. z.:	

1. Basic data on the study programme

Name of study programme and number according to the register of study programmes:	Social work (PhD, full time, Slovak language) 12763 Social work (PhD, full time, English language) 103374 Social work (PhD, part time, Slovak language) 103269 Social work (PhD, part time, English language) 103268
Higher education level and ISCED-F level of education code:	Third degree, 9 V 6 864
Place(s) of implementation of the study programme:	Trnava University in Trnava, University square 1, Trnava
Name and number of the field of study in which the study programme receives a university degree, or a combination of two fields of study in which a university degree is obtained by completion of the study programme, ISCED-F codes of the field/ disciplines:	33 Social work 7761, ISCED FoET 2013: 0310 Social sciences
Type of study programme: academically oriented, professionally oriented; translation, translation combination (with indication of approbations); teacher, teacher combination study programme (with indication of approbations); artistic, engineering, doctoral, preparation for the exercise of a regulated profession, joint study programme, interdisciplinary studies.	Academically oriented
Awarded academic degree:	Doctor of Philosophy („PhD.“)
Form of study:	Full time and part time

For joint study programmes cooperating higher education institutions and definition of which study obligations the student performs at which higher education institution (Section 54a of the Act on Higher Education):	This is not a joint study programme
Language or languages in which the study programme is provided	Slovak and English
Standard length of study expressed in academic years:	daily form: 3 years, external form: 4 years
Capacity of the study programme:	In the academic year 2021/2022
- planned number of students	1 full time a 2 part time
- actual number of tenderers	2 part time
- actual number of students.	2 part time

2. Graduate profile and learning objectives

Objectives of study programme education - student's abilities at the time of completion of the study programme and main outputs of education:	<p>The Doctoral study programme prepares future graduates so that they are able to design and carry out innovative and high-quality research in the context of international research in the field of social work. In the third stage of study, attention is concentrated on a thorough orientation in past and current trends, philosophical concepts, and theories of social work, together with their application to the selected field of research, while emphasis is also placed on the overlap of individual scientific disciplines and the resulting interdisciplinary aspect. The student acquires a wide professional knowledge from the field of study, which serves as a basis for carrying out research and creation of new knowledge in the field of social work.</p> <p>The graduate of the Doctoral study programme in the field of social work is characterized by critical, divergent, and analytical thinking, which he applies during research work, pedagogical activity, but also in society as a whole. Graduates can set research goals, formulate hypotheses and research questions, choose specific scientific methods of research, interpret the results adequately and eruditely, compare them with other researches and present scientific research activities with clear reasoning in front of the scientific, professional and lay community in Slovakia and abroad. Based on his/her own research findings, the graduate is able to design and implement new research or practical practices in the field and coordinate team research work.</p>
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	The objectives of the study programme are in line with the long-term development strategy of FHSaSW TU in Trnava.
Occupation for which the graduate is ready at the time of graduation and the potential of the study programme from the point of view of graduates:	<p>In accordance with <i>the Statistical Classification of Occupations SK ISCO-08</i>, graduates can be applied in the following positions:</p> <p>1223001 Managing director of the research institution</p> <p>2310003 Assistant to the Higher Education Institution</p> <p>2422008 Specialist in socioeconomic development</p> <p>2635003 Specialist in the implementation of child protection measures</p> <p>2635004 Specialist in social curriculum for adults</p> <p>2635005 Specialist in social curriculum for children</p> <p>2635006 Specialist in foster family care mediation</p> <p>2635007 Specialist in the development and implementation of social assistance programmes</p> <p>2635011 Specialist for marginalised population groups</p> <p>2635012 Self-government specialist for social services</p> <p>2635013 Specialist in social and family policy</p> <p>2635014 Employment and Labour Protection Specialist</p> <p>2635015 Equal Opportunities Specialist</p> <p>2635999 Specialist in social work and counselling n.e.c.</p> <p>2422016 Science, Research and Innovation Development Specialist</p>
Relevant external stakeholders who have given an opinion or a favourable opinion on the compliance of the qualifications obtained with sector-specific occupational requirements:	<p>Association of Educators in Social Work</p> <p>Chamber of Social Workers and Social Work Assistants</p>

3. Applicability

Assessment of the applicability of graduates of the study programme:	<p>Thanks to the scope of the study part and scientific research activities, the level of graduates of the doctoral study programme is of high quality and allows graduates to find adequate employment in the field. An active knowledge of English language developed during study visits abroad and participation in major scientific events also contributes to this. The ability to contribute to professional literature in our or foreign language also demonstrates the acquisition of relevant competences that open up possibilities of application in our country and abroad.</p> <p>The applicability of graduates is monitored on the www.uplatnenie.sk</p>
Successful graduates of the study programme:	<p>prof. PaedDr. Oldřich Chytil, Ph.D., Dr.h.c. - Ostravská univerzita v Ostrave, doc. PhDr. Markéta Rusnáková, PhD., - Katolícka univerzita v Ružomberku, doc. PhDr. Ladislav Vaska, PhD. - Univerzita Mateja Bela v Banskej Bystrici, doc. PhDr. Peter Brnula, PhD. - Univerzita J.E. Purkyně Ústí nad Labem, Prof. Dr. Wolfram Schulze - University of Applied sciences Koblenz, doc. PhDr. Marie, Macková, PhD.</p>
Evaluation of the quality of the study programme by employers (feedback):	

4. Structure and content of the study programme

Rules for shaping study plans in the study programme:	<p>When establishing the study plan, we respected the criteria of the Standards for the Study Programme and the Guidelines of the Rector of Trnava University in Trnava No. 1/2014 on quality assurance of higher education at trnava university in Trnava (https://www.truni.sk/sites/default/files/kvalita/smernica_rektora.pdf) as well as the internal system of quality assurance of higher education of Trnava University in Trnava (https://www.truni.sk/sites/default/files/ректор/vnutorny-system-kvality-tu_schvaleny-vr-tu_november-2021_0.pdf).</p> <p>Furthermore, we followed the material Rules for the approval of study programmes until the approval of the internal system of quality assurance of higher education at the TU (https://www.truni.sk/sites/default/files/ректор/studijne-programy_pravidla-tu.pdf)</p>
Recommended curriculum	The complete curriculum is annexed to the document
Number of credits that are a condition for proper graduation and other conditions that the student must meet during the course of the study programme and for its proper completion, including	<p>According to the principles of doctoral studies, doctoral studies are carried out according to an individual study plan, which is part of the documentation of the doctoral study at MAIS. The individual study plan consists of the study and scientific part, it is compiled by a trainer and approved by the study field commission. Part of the doctoral study in full-time form is the pedagogical activity of a doctoral student or other professional activity in the range of no more than four hours per week on average per academic year. The academic year of doctoral studies is divided into semesters. The semester may consist of the study and scientific part.</p>

The standard length for full-time doctoral studies is three years and the condition for a proper completion of the study is the acquisition of 180 credits. The standard workload of a full-time doctoral student during an academic year is considered to be the performance of activities corresponding to 60 credits.

The standard length for an external form of doctoral studies is four years and the condition for proper completion of the study is to obtain 180 credits. The standard workload of a doctoral student in an external form of study during an academic year is considered to be the performance of activities corresponding to 45 credits.

During his/her studies, the PhD student receives credits for completing the study part, which consists mainly of specialized doctoral subjects according to the doctoral plan of the doctoral student. Articles are assessed by markings of classification scale A, B, C, D, E,FX. It also receives credits for independent creative activities in the field of science. He also receives credits for passing the dissertation exam and preparing the dissertation and defending it.

If a Doctoral student has completed part of his/her studies at a place other than his/her place of work (e.g. abroad), the credits obtained at that place of employment are counted in full if he/she has been posted to that place in the course of fulfilling his/her curriculum, on the basis of a study contract and on the basis of a study statement drawn up by the receiving higher education institution.

In both full-time and part-time doctoral studies, a doctoral student can apply for a dissertation examination if he/she has received 60 credits for the study part and at least 10 credits for the scientific part.

Written work for the dissertation is made up of thesis (project) of the dissertation, containing the current state of knowledge on a given topic in the world and at home, it is recommended to support it by systematic analysis of evidence, precise formulation of the objective and hypotheses, and mutual relationship with the current state and analysis of the methodological approach of solving the given issue. The PhD student must clearly articulate the contribution of the expected results to knowledge, as well as critically assess the conditions and limitations of the planned research. For written work on the dissertation, an opinion will be prepared by the opponent, who is appointed by the dean on the proposal of the trainer and with the consent of the chairman of the study field committee. The opponent of the written work for the dissertation may be an expert with at least a Scientific PhD (CSc.) who does not share publications with the Doctoral student.

The opponent is a member of the examination committee. The dissertation examination consists of the part consisting of the defence of the written work for the dissertation associated with the discussion. In the following section, the PhD student is to demonstrate theoretical knowledge in the designated thematic areas, which are:

1. Analysis of philosophical backgrounds related to the theme of the dissertation project
2. Scientific discourse focused on the theme of the dissertation project
3. Possibilities of using various research methods related to the theme of the dissertation project

A Doctoral student may apply for permission to defend a dissertation if he/she has received at least 165 credits, to which is then added the remaining 15 credits allocated for defending the dissertation.

Doctoral theme is the basis for evaluating the acquired abilities of the student in independent, original, and scientifically significant research and critical evaluation of the work of others. The dissertation must clearly demonstrate that the student has acquired theoretical up-to-date information and methodological skills related to the subject of his doctoral programme. It should include a critical analytical approach understanding the sources of errors and diversities of opinion. The scientific value of the information brought about by the dissertation should have a level of originality and scientific priority.

As a dissertation, the PhD student can also submit his own published work or a set of his own published works, which, by their content, elaborate on the subject of the dissertation. The dissertation must correspond to an internationally recognised structure. As a rule, the dissertation contains an introduction that analyses the current state of knowledge on the subject, the characteristics of the objectives, a detailed description of the procedures used (methods of work, material), the results achieved, their evaluation, discussion, conclusion (highlighting the benefits for future research and for the health of the population) and a list of the literature used. The benchmark for dissertation should be the equivalent of at least three peer-reviewed papers published in internationally recognised journals.

The Dean appoints opponents on the basis of a proposal from the chairman of the study field commission, which may be based on the trainer's proposal. The opponent's opinion shall contain, in particular:

- a) contemporaneity of the selected topic,
- b) the methods of processing chosen,
- c) results achieved, indicating what new knowledge the dissertation brings,
- d) contribution to the further development of science, technology and,
- e) whether the dissertation met the objectives pursued.

Finally, the opposing opinion contains an unambiguous statement from the opponent as to whether or not, on the basis of the dissertation submitted, he proposes or does not propose the award of a PhD.

The defence of the dissertation is a state examination and must be carried out no later than 31 August in the last academic year of the standard length of doctoral studies. The defence of the above-standard dissertation must take place no later than two years after the end of the standard length of study and must take place no later than 31 August of the second year of its above-standard length of study.

The procedure for defending the dissertation and other particulars are described in detail in the Principles of Doctoral Studies:

<http://fzsp.truni.sk/sites/default/files/dokumenty/info-student/dokumenty/Zasady-doktorand-studia-1.9.2021-1.pdf>

https://www.fzsp.truni.sk/sites/default/files/dokumenty/legistaltiva/studijny_poriadok_FZaSP-2018.pdf

Conditions for admission to state examinations:

According to the FZaSP TU Study Rules, Art. 17, paragraph (5) In order to successfully complete his/her studies in the credit system, the student must successfully complete all compulsory subjects *during his/her* studies and receive the prescribed number of credits for

	<p>compulsory optional subjects, b) obtained the prescribed number of credits set by the university for the relevant level of study, successfully passed the state examinations prescribed by the study programme and defended the final work, which belongs to the state examinations(https://www.fzsp.truni.sk/sites/default/files/dokumenty/legistaltiva/studijny_poriadok_FZaSP-2018.pdf)</p>
Rules for recurrence of study:	<p>Possibilities of repetition of the examination, according to the Study Rules of FZaSP TU, Art. 14, para. (12) <i>If the student has not benefited from the examination, he/she has the right to take two corrective examinations. The dates of the corrective examinations shall be determined by the examiner. If the student has also failed the second corrective examination, does not receive credits for the subject and can re-register it, if the unsuccessful subject is re-enrolled, the student has the right to one due and one corrective deadline". After the second unsuccessful attempt to complete the compulsory subject, the student is excluded from study for non-compliance with the requirements arising from the study programme, study rules and the law.</i></p> <p>(https://www.fzsp.truni.sk/sites/default/files/dokumenty/legistaltiva/studijny_poriadok_FZaSP-2018.pdf)</p>
Rules for extension and interruption of studies:	<p>Possibilities of extension of study in accordance with the Study Rules , No.14, para. (4) <i>If the student does not reach 180 credits at the end of the 6th semester in full form and 8th semester in external form, he/she can apply for a 1 year extension of the study (above standard length). This year, the student will write down the subjects that are in his study plan. As a mandatory, he writes down subjects (for previous years) for which he did not receive credits, as compulsory optional subjects, he/she will register the subjects he has chosen and did not receive credits for them in the previous period, or their alternative in accordance with the Study Rules. From optional subjects, the student writes at his/her discretion. If the student does not meet the requirements of the study programme even during the above-standard length of study, he/she will not be able to take the state examination and will be excluded from the study.</i></p> <p>Art. 19 Interruption of study, para. <i>(1) Study of the study programme may be interrupted for a maximum period of two academic years and to the student – mother for a maximum period of three years, upon a reasoned written request from the student. Studies can also be interrupted repeatedly. On the day of the interruption of his studies, the student ceases to be a student of the faculty.</i> <i>(2) The dean allows the interruption of the study. No appeal against dean's decision to suspend study.</i> <i>(3) Study can only be interrupted for a complete part of the study, usually for the academic year.</i></p> <p>(https://www.fzsp.truni.sk/sites/default/files/dokumenty/legistaltiva/studijny_poriadok_FZaSP-2018.pdf)</p>
Conditions for completion of individual parts of the study programme and progress of the student in the study programme in the structure:	<p>The conditions for completion of individual parts of the study programme are defined in the individual subject information sheets</p>
-number of credits for compulsory subjects required to complete the study	80

- number of credits for compulsory optional subjects necessary for proper completion of the study/ completion of part of the study,	10
- number of credits for optional subjects necessary for the proper completion of the study/ completion of part of the study,	0
- the number of credits needed for the proper completion of the study /complete part of the study as a common basis and for the relevant approbation in the case of a teacher combination study programme or a translation combination study programme,	It is not such a programme
- the number of credits for the final thesis and the defence of the final thesis necessary for the proper completion of the studies,	15
- number of credits for professional experience necessary for the proper completion of the study/completion of part of the study,	It is not such a programme
- number of credits needed for proper completion/ completion of part of the study	It is not such a programme

for project work with indication of relevant subjects in engineering study programmes,	
- the number of credits needed to complete the study properly/ complete part of the study for artistic performances in addition to the final work in artistic study programmes.	It is not such a programme
Rules for the verification of learning outcomes and evaluation of students and the possibility of corrective procedures against this assessment:	<p>Learning outcomes are carried out at the level of individual subjects as well as for the study programme as a whole. The professional content, structure and sequence of profile study subjects as well as the conditions for successful completion of the subject are specified in information sheets of the subjects with the basic criterion to successfully demonstrate at least 60% of the required knowledge, skills and competences and are in accordance with the Study Rules FHSaSW TU , para. 15 Evaluation of study results , from 1 to 16 (see: https://www.fzsp.truni.sk/sites/default/files/dokumenty/legistaltiva/studijny_poriadok_FZaSP-2018.pdf).</p>
Conditions for recognition of a study or part of a study:	<p>The conditions and rules for the recognition of the results of previous studies are defined in the study rules of the university and faculties: https://www.truni.sk/sites/default/files/rektor/studijny_poriadok_tu_final_web_1.pdf https://www.fzsp.truni.sk/sites/default/files/dokumenty/legistaltiva/studijny_poriadok_FZaSP-2018.pdf http://fzsp.truni.sk/sites/default/files/dokumenty/info-student/dokumenty/Zasady-doktorand-studia-1.9.2021-1.pdf</p>

AR 2021/2022

Fejková, Nikola: Partner violence against women in low-income households- Trainer : doc. PhDr. Ondrej Botek, PhD., F.R.S.A.

Cangárová, Lucia: Accessibility of information for people with disabilities in social work and social services - Trainer: doc. PhDr. Peter Brnula, PhD.

Kolková, Barbora: Inclusion and transition from the point of view of parents of children with autism - Trainer: doc. PhDr. Miriam Slaná, PhD.

Scheitel, Regina: The need for social support for a person diagnosed with a mental disorder with a focus on the Austrian mental health system - Trainer: prof. PhDr. Mgr. Patricia Dobříková, Ph.D. et Ph.D.

Nemčíková, Marta: Use of validation in the care of informal carers of people with dementia - Trainer: prof. PhDr. Mgr. Patricia Dobříková, Ph.D. et Ph.D.

Segarová, Pavla: Quality of life of polytraumatised patients - Trainer: prof. MUDr. Jaroslav Slaný, CSc.

Tuláková, Silvia: Analysis of professional care for families with children with disabilities in early intervention in a health facility - Trainer: doc. PaedDr. Barbora Kováčová, PhD.

Škvrnda, Radoslav: Risk factors in penitentiary care affecting the resocialization of the client and the possibility of eliminating their negative effect - Trainer: PhDr. Andrej Kállay, PhD.

List of topics of the final work of the study programme:

Opportunities and procedures for participation in student mobility:	A student may stay abroad under ERASMUS+ for a minimum of 3 months, but not more than 12 months for each stage of study (Bachelor, Master, Doctoral). A period of 12 months within one degree of study can be completed by the student at the same time, or he/she can spread the months into individual years of study, or can combine Erasmus+ study with Erasmus+ traineeship. The conditions and procedures are available on the: https://www.truni.sk/mobilita-studentov . Within the Department of Social Work, current students have the opportunity to study at universities in the Czech Republic, Hungary, Poland, Austria, Germany, Spain, France, Greece, Italy, Lithuania and Finland. The list of universities is available on the: https://www.truni.sk/zoznam-bilateralnych-zmluv-erasmus .
Rules on respect for academic ethics and consequences:	The Ethics Committee operates at FHSa SW, which solves issues and problems related to the observance of academic ethics by employees and students. Relevant information concerning the Ethics Committee and its remit is published on the University's website. https://www.truni.sk/sites/default/files/rektor/3_2015_eticky-kodex-tu-final-1.pdf
Procedures applicable to students with special needs:	Within the university level, the Student Support Centre (SSC), which focuses on various areas (psychological counselling, legal advice, sports activities, career guidance), operates effectively, while support for students with specific needs is one of the areas of support. As part of this support, faculty coordinators work for students with specific needs who, on the one hand, register and administer applications for student status with specific needs, on the other hand, individually assess with the student possible forms of support and assistance in the educational process. The coordinators proceed and manage their activities in accordance with the Directive of the Rector of Trnava University in Trnava No. 17/2013 on support of students and applicants for study with specific needs and on the competence of the coordinator for students with specific needs. The designated coordinators cooperate with the SSC, the study departments of faculties in connection with the admission procedure, the provision of priority accommodation in barrier-free premises, the networking of other helpful organisations, the provision of compensatory aids, etc. At FHSaSW, the coordinator for students with specific needs is doc. PhDr. Nadežda Kovalčíková PhD. https://www.truni.sk/centrum-podpory-studentov https://www.truni.sk/podpora-studentov-so-specifickymi-potrebami
Procedures for the submission of complaints and appeals by the student:	Procedures for the submission of complaints and appeals by a student: http://fzsp.truni.sk/sites/default/files/dokumenty/legistaltiva/studijny_poriadok_FZaSP-2018.pdf In case of suggestions and appeals related to study, evaluation of their results, students have the opportunity to submit a written complaint / request to the vice-dean for pedagogical activities. In case of further study-related stimuli, students can contact their year leader, head of department or student representative in AS.

5. Information sheets of study programme subjects	
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Link na ILP:	
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6. Current academic year schedule	
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Link to current schedule:	http://fzsp.truni.sk/sites/default/files/dokumenty/info-student/dokumenty/harmonogram_studia_fzasp_na_akademicky_rok_2021-2022.pdf
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7. Personálne zabezpečenie študijného programu

	prof. PhDr. Mgr. Patricia Dobříková, PhD. et PhD. , profesor, chairperson of study field commission (patricia.dobrikova@truni.sk)
Scientific/artistic-pedagogical characteristics of persons providing profile subjects of the study programme:	SAPC in the Annex: Prof. PhDr. Mgr. Patricia Dobříková, PhD. et PhD. Doc. PhDr. Ondrej Botek, PhD., F.R.S.A. Prof. PhDr. Eva Mydlíková, PhD. Doc. PhDr. Miriam Slaná, PhD. Prof. MUDr. Jaroslav Slaný, CSc.
List of tutors of final papers with assignment to topics (with indication of contacts):	Listed topics in academic year 2022/23 Title: Comparing selected social policy areas within EU countries Tutor: doc. PhDr. Ondrej Botek, PhD., F.R.S.A. (ondrej.botek@truni.sk) Title: Application of palliative principles to the care of the severely ill and dying during the Covid-19 pandemic Tutor: prof. PhDr. Mgr. Patricia Dobříková, PhD. et PhD. Title: New challenges for interdisciplinary teams in palliative care facilities Tutor: prof. PhDr. Mgr. Patricia Dobříková, PhD. et PhD. Title: Meaningfulness of life and spirituality in the context of assisting professions Tutor: prof. PhDr. Mgr. Patricia Dobříková, PhD. et PhD. (patricia.dobrikova@truni.sk) Title: Functional status of seniors and its impact on life satisfaction and life meaningfulness Tutor: doc. PhDr. Nadežda Kovalčíková, PhD. Title: Anticipated social support and its impact on the management of stress situations in informal carers Tutor: doc. PhDr. Nadežda Kovalčíková, PhD. Title: Selected factors determining the job satisfaction of professional employees in facilities social services. Tutor: doc. PhDr. Nadežda Kovalčíková, PhD. (nadezda.kovalcikova@truni.sk)

	<p>Title: Family compensation mechanisms Tutor: prof. PhDr. Eva Mydlíková, PhD. (eva.mydlikova@truni.sk) http://fzsp.truni.sk/sites/default/files/dokumenty/sp/dokumenty/Navrhy_tem_na_dizertacnu_pracu_na_AR_2022-2023.pdf</p>
Scientific/artistic-pedagogical characteristics of trainers of final works:	<p>SAPC are set out in the Annex: doc.PhDr. Ondrej Botek, PhD., F.R.S.A. prof.PhDr. Patricia Dobříková, PhD. et PhD. doc.PhDr. Nadežda Kovalčíková, PhD. prof.PhDr. Eva Mydlíková, PhD. doc.PhDr. Miriam Slaná, PhD. prof. MUDr. Jaroslav Slaný, CSc. doc. PhDr. Martina Žáková, PhD.</p>
Representatives of students representing the interests of study programme students (name and contact):	<p>Mgr. Barbora Kolková (barbora.kolkova@tvu.sk) Mgr. Nikola Fejková (nikola.fejkova@tvu.sk)</p>
Study advisor of the study programme (with indication of contact and information on access to counselling and consultation schedule).	<p>The study advisor of each SS is his/her responsible person, in the case of the Doctoral study programme Social Work prof. PhDr. Mgr. Patricia Dobříková, PhD. et PhD. Access to advice is by email (patricia.dobrikova@truni.sk) or in person during consultation hours. https://www.fzsp.truni.sk/studijne-informacie-sp/studijne-karierne-poradenstvo http://fzsp.truni.sk/sites/default/files/dokumenty/sp/dokumenty/Studijne_a_karierne_poradenstvo_KSP.pdf http://fzsp.truni.sk/sites/default/files/dokumenty/sp/dokumenty/Konzultacne_hodiny_ZS_2021-2022-2.pdf</p>
Other support staff of the study programme – assigned study officer, career advisor, administration, accommodation department and so on (with contacts).	<p>Mgr. Dušana Horváthová, Head of Study Department, responsible for the PhD. program (tel. 0335939449 dusana.horvathova@truni.sk) Mgr. Tatiana Masnicová, study officer (tatiana.masnicova@truni.sk tel 033/5939450) also accommodation Mgr. Katarina Molnárová Letovancová, PhD., career advisor (katarina.molnarova.letovancova@trunis.k, 033/5939430) Mgr. Jana Ondrejková, Secretary of the Department (jana.ondrejková@truni.sk, 033/5939406)</p>

8. Spatial, material and technical provision of the study programme and support

<p>List and characteristics of study programme facilities and their technical equipment with association with learning and subject outputs (laboratories, project and art studios, studios, workshops, interpreting booths, clinics, priestly seminars, science and technology parks, technology incubators, school enterprises, centres of practice, training schools, teaching and training facilities, sports halls, swimming pools, sports grounds).</p>	<p>FHSaSW has the following facilities for the needs of securing the study programme at: University square 1 in the building of the faculty's seat:</p> <ul style="list-style-type: none"> 1 aula with a capacity of 170 seats 4 lecture rooms, each with a capacity of about 60 seats 8 seminar rooms, each with a capacity of about 25 seats <p>On Holly Street in the university building:</p> <ul style="list-style-type: none"> 1 lecture room with a capacity of 60 seats 5 seminar rooms, each with a capacity of about 40 seats <p>As part of the implementation of two projects from the EU Structural Funds, lecture and seminar rooms of Faculties were equipped with presentation technology (projector, canvas, laptop).</p> <p>The spatial facilities, which ensures the implementation of the study programme, includes classrooms at the Faculty of Health Sciences and Social Work, classrooms and study rooms in the building of the Rectorate building of Trnava University and a study room at FHSaSW TU, laboratories and reconstructed and newly established classrooms in the premises of Adalbertinum, where in addition to classrooms there is also a faculty PC classroom. The newly established faculty study room, located right at the entrance to the building, is available to students throughout the day from 6:00 to 20:00. The study room of the university library is used for the attendance study of library documents of the type of translation and interpretative dictionaries, encyclopedias, basic study literature, rare prints, final papers, periodicals.</p>
<p>Characteristics of information security of the study programme (access to study literature according to information sheets of subjects), access to information databases and other information sources, information technologies, etc.).</p>	<p>The University uses central information systems to implement modern forms of teaching process and management activities related to management and main processes: MS Teams: Microsoft Teams is a hub for teamwork in Office 365. Brings together people, content, and tools to increase team engagement and efficiency. It is one of the tools of distance learning (e.g. online lectures and its record). The meeting reference (lecture) can be placed directly in the Moodle course.</p> <p>Microsoft Teams (MS TEAMS) is an application for distance learning that can be used by students and employees of our faculty. Educational content and assigned tasks can be published online so students can access it from anywhere. By using MS TEAMS, students can access learning content, collaborate with other students, communicate with teachers, and upload handouts online. Teachers can evaluate the role of the student online and provide timely feedback. The use of MS TEAMS is only possible with login via the university email address.</p> <p>E-learning systems – EKP a Moodle</p> <p>Enterprise Knowledge Platform (EKP) is a professional e-learning management system. It provides wide possibilities for the application of distance learning methods in the form of special tutorials, videoconferencing, personal electronic communication between the student and the teacher. The system was implemented in the first stage at the Faculty of Education, where the Centre for Further Education was also established. More than 80 electronic courses were created as part of projects from the EU Structural Funds, which allowed the ECP system to be expanded to other faculties here. In another project, software modules and electronic content creation tools (LCMS) were</p>

	<p>added to the system. The FZSP and the Faculty of Education use the Moodle e-learning Open Source system in some of their departments,</p> <p>The higher education institution fulfils the criteria for spatial, material, technical and information provision of the study programme at a high level. Since both the Faculty and the University regularly invest resources in the modernisation of ICT, in the modernisation of premises, in the improvement of working and study conditions of teachers and students, it is a prerequisite for sustainability of meeting this criterion in the future.</p> <p>https://www.truni.sk/ms-teams https://moodle.truni.sk/</p>
<p>Characteristics and scope of distance learning applied in the study programme with assignment to subjects. Approaches, manuals of e-learning portals. Procedures for the transition from attendance to distance learning.</p>	<p>From the basic pillar of the communication infrastructure of Trnava University in Trnava (hereinafter referred to as "TU") is a high-speed metropolitan optical network, which is part of the Slovak academic network SANET.</p> <p>All faculty buildings in Trnava have an optical connection with the main communication node on the Rectory TU, which is connected to the SANET network with a transmission capacity of 2 Gb/s.</p> <p>The university's core server infrastructure consists of SunFire servers (SPARC and Intel Xeon platform) that are connected to the central data storage (Sun Storage 6140) via optical switches (SAN box 5000), with a communication rate of 4 Gbps. Data archiving is carried out through an automated library (StorageTek SL48). University servers are managed by the VMware virtualization operating system, ensuring a high level of availability of centralized strategic information systems and services. In two technology rooms of the main communication node are located application servers, database servers, communication servers for managing thin clients SunRay, domain server, with DNS service, Internet servers, e-mail servers, UPS backup power supplies, active and passive elements of structured cabling system in a separate data switchboard air conditioning units with a rated cooling capacity of 15 kW. A structured cabling system is built on each communication node that meets at least Cat5e standards with Layer 3 network switches. The university network is logically divided into several separate IP segments by individual faculties, each faculty subnet being divided into virtual units (VLAN). In the main communication node there is a central switch (Cisco Catalyst 4507), which performs the function of "gateway" and ensures data routing between faculties or data routing to the Internet. The central Firewall serves as a security gateway for internet access to university resources located on the university LAN network. Firewall includes a security module with antivirus and antispam protection that allows URL filtration based on defined rules.</p> <p>The university has a private voice network, which is controlled by the Alcatel OMNI Enterprise system. The voice network is realized by mutual optical interconnection of communication nodes. For common access of all nodes to the public telephone network, an automatic preset with two GSM gateways is used to ensure economical operation of the entire voice network. The voice virtual private network, which provides voice and data services of the contracted mobile operator (Orange), serves to communicate effectively with the university's managers and management staff.</p> <p>All university buildings have the necessary number of access points (68 Access Points) to ensure full coverage of the centrally managed university wifi network.</p>

The university has good hardware and software infrastructure enabling the expansion of access points to the Internet and university information systems. In the corridors of university buildings, in computer classrooms and in the study room of the University. There is in a total of 75 SunRay terminals located in the library, which are used exclusively by university students for independent study and free internet access. In addition to SunRay terminals, 1,234 personal computers (including laptops) are connected to the university's data network, of which 725 are used in the pedagogical process.

MAIS - Modular Academic Information System

MAIS is a modular information system for comprehensive management of credit studies at a public higher education institution in accordance with act No. 131/2002 Z. z. on higher education institutions. It has a modern multilayer architecture and meets demanding safety and accessibility criteria for a wide range of users in five interfaces: student, educator, administrator, administrator, and e-application. Trnava university is one of the six universities in the Slovak Republic, which has electronic registration for study fully integrated with the central electronic application form, which means that it can also automatically process applications of applicants submitted electronically on the Portal of the Universities. A separate software application closely connected to the processing of the agenda of the admission procedure is the system for automated evaluation of written tests "*Autotest*". This system shows a high level of anonymity in the entrance exam process and has the potential for wider use in the pedagogical process during the academic year.

Library Information System DAWINCI

Since 2006, the university has been using a library information system called DAWINCI for library fund management, rental management and publishing activity records. The system provides users with access to the library fund through the ONLINE catalogue via a web interface and similarly solves the registration of publishing activities. The University Library of TU is involved in the central project of automated collection of publication activities for the needs of the Ministry of Foreign Affairs of the Slovak Republic. The identification medium for readers' records is the student's or employee's card. In 2011, the Module Registration of Final Works (EZF) was added to the system, which ensures the transfer of all final works of students to the central register of final works for the control of originality and is integrated with the MAIS system.

Virtual University

As part of the EU Structural Funds project, an electronic collaborative system between the educator and the study group "*VirtualUniversity*" was implemented at the university, which is based on the adobe connect commercial system. The system allows the creation of a virtual classroom with the sharing of electronic teaching resources, recording lectures, the use of chat, a library of experience and knowledge (wiki) and other tools that increase the efficiency of the teaching process.

Financial Information System SOFIA

In 2007, the University implemented the economic and financial information system SOFIA (hereinafter referred to as SOFIA). In 2008, we joined those universities that were able to create appropriate staff, technical and organizational security for the deployment and operation of all modules of this robust financial management tool for the university. In the second half of 2008, assumptions were made for the changeover to the EURO. The SAP-HCM system module is integrated with mais system in the field of records of payments of all students for renewal marks on student card, payments for study and in the field of scholarship payments for students.

Identity management system (Novell IDM)

This system is built modular for access to each information system and ensures the unification of user access logins and passwords. The following information systems are already integrated with Novell IDM:

- a) MAIS Modular Academic Information System
- b) E-mail system for students and teachers - Zimbra
- c) Secure VPN connection system
- d) RayMote Terminal Services Management System
- e) Recording of final works EZP

Automated identification system for persons (SAIO)

This system is built modularly, the basis of all modules (subsystems) is a single identification card based on a contactless smart card. The University has established a Chip Card Centre, which provides comprehensive services in the field of student card and university employee. Within SAIO, the following modules are implemented at the university:

- a) Smart card management system EMStudent
- b) Catering information system CardPay
- c) Access and monitoring information system

Information system for administration and management (ISSM)

Based on the university's strategic document "*Analysis of documents and processes*", an information system for administration and management was implemented in 2013 (ISSM). The system creates a new communication environment for the implementation of control processes. It is created using modern technologies (IBM FileNet) that ensure access for users from the Internet. University managers use ISSM process modules to manage electronic documents (contracts, internal regulations, outputs and tasks from university management negotiations), process management (commenting, approving, task solving) and managing the file service and registry. ISSM supports the principle of quality culture at Trnava University in Trnava at the very time of implementation of the comprehensive internal quality system at the university in accordance with the provisions of the amendment to act No. 131/2002 z. on higher education institutions.

University network systems and services

Within the university data network, multiple systems and services are available to users, which are centrally managed on university servers:

- a) Wireless data network services (wifi)
- b) Webhosting services for component web pages TU
- c) University data archiving system
- d) Videoconferencing systems Meet Video a EVO

Information systems used to ensure the pedagogical and study process (MAIS, EKP, LCMS, Virtual University, SOFIA, DAWINCI, Autotest) cover the main activity of the university and allow access for most university users. The university has an approved framework document "Information security policy". In accordance with act No. 122/2013Z.z. on the protection of personal data, the Security Project for the Protection of Personal Data and the resulting security directives are processed.

The following selected electronic information sources are also available:

- *EBSCO*
- *NISPEZ* – National information system for support of research and development in Slovakia – access to electronic information sources is a system focused on information support of R&D workers in Slovakia.

Knovel Library - Electronic collection of interactive full-text reference guides and databases in the fields of natural sciences, technology, pharmacy, food, health and hygiene. *ProQuest Central* - ProQuest's summary production database making articles available from periodicals (11,000 titles), diaries (400 titles), business and industry profiles, market reports and dissertations (30,000).

- *SCOPUS* - It is a multidisciplinary bibliographic database from the production of Elsevier publishing house and is one of the largest abstract and quotation databases of scientific literature and quality web resources. Citationtracker lets you track the citedness of authors, author collectives, and publications.
- *Springer Link* - A full-text database that allows access to articles from Springer's 1,660 journals in science, technology and medicine. Full texts of articles have been available since 1997.

Web of Knowledge – Current Contents Connect - 7 editions, contains complete bibliographic data from more than 8,000 world scientific journals.

- *Web of Knowledge – Essential Science Indicators* - tracks more than 11,000 periodicals.
- *Web of Knowledge – Web of Science*
- *Web of Knowledge – Conference Proceedings Ebrary Academic Complete*
- *Database JSTOR* - JSTOR is a database of digitised full texts of selected scientific journals. Users within the academic information network of Trnava University in Trnava have access to art & sciences II collections.

Art & Sciences Complement

EZB - Library of electronic magazines – Elektronische Zeitschriften bibliothek – EZB is a project of the University Library of Regensburg.

Bulletin_SAIA

<https://www.truni.sk/univerzitne-informacne-systemy>

<https://mais.truni.sk>

<http://ezp.truni.sk/opac?fn=main>

<p>Higher education partners in providing educational activities study programme and the characteristics of their participation.</p>	<p>University of Ostrava – Organizing the Spring School (for masters and doctoral students) with the participation of eminent social work experts from partner universities within the European Research Institute for Social Work) https://eris.osu.eu/spring-school/ https://eris.osu.eu/eris-dissertation-data-bank/</p>
<p>Characteristics on the possibilities of social, sporting, cultural, spiritual and social enjoyment.</p>	<p><u>Sports days of TU</u> The most important sporting activity that has become a tradition at the university is the Sports Days of Trnava University. Since 2004, tournaments of faculty teams in football (men) and basketball (women, volleyball has been played since 2012) have been held regularly for the Travelling Cup of the Rector here, table tennis players (men and women) compete for the title of master of the university.</p> <p><u>Sporting events</u> Trnava University is the organizer or co-organizer of several occasional sporting events involving students and university staff.</p> <p><u>Tourist events</u> Since 2007, the university-wide tourist event "University Day" has been held in September. Active and occasional tourists from all parts of the university will take hiking trails together in the picturesque surroundings of the Little Carpathians.</p> <p><u>Florbal team of TU</u> Florbal team has been working at Trnava University for several years, successfully representing the university at occasional tournaments.</p> <p><u>Student Support Center</u> The sports section of the Student Support Centre provides rental of gymnasiums and swimming pools, which are designed for organized and leisure sports of students of Trnava University.</p> <p><u>Gyms and swimming pools for regular sports</u> https://www.truni.sk/sportove-aktivita-1</p> <p>University Pastoral Centre of St. Stanislav Kostka in Trnava, which organizes various meetings, courses and St. Masses for university students in Trnava: upeace.tt@gmail.com, https://upeace.sk/</p>
<p>Opportunities and conditions for participation on mobilities and traineeships for students of</p>	<p>A student may stay abroad under ERASMUS+ for a minimum of 3 months, but not more than 12 months for each stage of study (Bachelor, Master, Doctoral). A student can complete a period of 12 months within one level of study at a time, or spread out months into individual years of study, or combine Erasmus+ studies with Erasmus+ traineeships. The criteria for student mobility are available at:</p>

study programs (with an indication of contacts), instructions for registration, rules on the recognition of such training or mobility.	https://www.truni.sk/kriteria-studentskej-mobility-erasmus-studium . The criteria for student traineeships are published at: https://www.truni.sk/kriteria-studentskej-mobility-erasmus-staze . The university also publishes the rules of the selection procedure: https://www.truni.sk/pravidla-vyberoveho-konania-pre-outgoing-erasmus-studentov . General information with individual links is available at: https://www.truni.sk/mobilita-studentov . The rules for the recognition of education are also governed by the Faculty's Curriculum, Art. 8, paragraphs 5 and 7, available at: http://fzsp.truni.sk/sites/default/files/dokumenty/legistaltiva/studijny_poriadok_FZaSP-2018.pdf
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9. Required skills and prerequisites of the applicant for study programme	
Required skills and prerequisites necessary for admission to study.	Graduates of the second level of higher education study of the study programme V Social Work, as well as graduates of related study fields, can apply for admission to doctoral studies. The faculty will write the themes of the dissertation before the admission procedure for doctoral studies. Applicants for doctoral studies apply for these topics. For each of the listed topics, a tutor is appointed, who is a faculty employee for full time and approved by the Scientific Council. If necessary, the student may also be assigned a specialist tutor, which must also be approved by the Scientific Council. The faculty, in agreement with the relevant guarantor of the study programme, can also accept the topic proposed by the applicant.
Admission procedures	Admission procedures are available at: http://fzsp.truni.sk/otvarane-studijne-programy-doktorandske-studium
Results of the admission procedure in the last period.	Applicants who have fulfilled the specified requirements for admission to study are sent a decision on admission to study with other relevant documents. The results of the admission procedure are part of the academic information system.

10. Feedback on the quality of education provided	
Procedures for monitoring and evaluating students' views on the quality of the study programme.	Trnava University in Trnava has established an internal quality system based on national and international quality assessment frameworks of higher education institutions. The processes of monitoring the quality of the study programme and monitoring the opinions of students are carried out according to the Directive of the Rector of Trnava University in Trnava No. 1/2014 on quality assurance of higher education at trnava university in Trnava. https://www.truni.sk/sites/default/files/kvalita/smernica_rektora.pdf http://fzsp.truni.sk/dokumenty-smernice
Results of student feedback and related measures to improve the quality of the study programme.	In order to improve the quality of the study programme, we monitor very carefully the feedback of students, which they can express in the record of the annual evaluation of the doctoral student, in the form of a centrally realized evaluation and especially during regular personal contact with the guarantor of the study programme. http://fzsp.truni.sk/studenti-dotazniky-spokojnosti
Results of graduate feedback and related measures to improve the quality of the study programme.	In addition to questionnaire surveys, the trainer usually maintains contact with the PhD graduate, and we also implement measures to improve the doctoral study programme based on consultations with graduates. Since many of them are also our colleagues at other universities, they are able to provide feedback very eruditely and competently during mutual consultations. http://fzsp.truni.sk/absolventi-dotaznikove-prieskumy

References to other relevant internal rules and information concerning the study or study programme student (e.g. study guide, accommodation rules, fees directive, student loan guidelines, etc.).

<http://fzsp.truni.sk/legislativa-student>

<https://www.truni.sk/preukaz-studenta>

<http://fzsp.truni.sk/skolne>

<http://fzsp.truni.sk/stipendia-pozicky>

<http://fzsp.truni.sk/ubytovanie-pre-studentov>

<https://www.truni.sk/centrum-podpory-studentov>

<http://fzsp.truni.sk/elektronicke-zdrojove-dokumenty>